

<p>Annual Conference Program Committee Minutes</p> <p>October 3, 2009 Meeting 10:30 am – 4:00 pm.</p> <p>UU Fellowship of Ames 1015 North Hyland Ames IA 50014 www.uufames.org</p>	<p>Program Committee: Gina Dugan and Stan Nichol, Co-Chairs Rev. Lisa Friedman Laurie Shennum Robin Taylor Mike Schwab</p> <p>PSD Program Council: Sam Wormley, Working Group Coordinator</p> <p>PSD District Office: Nancy Heege</p>	<p>Local Arrangements 2010 (Davenport IA): Barb & George Robinson Melanie Landa Sarah and Dane Moulton Catherine Withrow Elaine Kresse Dee Oberle Cindy Sadlek</p> <p>Local Arrangements 2011(Des Moines IA): Ginny Malcomson, Sally Boeckholt</p> <p>Local Arrangements 2012 (White Bear Lake, MN):</p>	<p>Next Meeting: Jan 23, 2010</p> <p>Location: MN Valley UU Fellowship 10715 Zenith Ave. S Bloomington, MN 55431</p> <p>Time: 10:00 a.m. - 3:00 p.m Potluck lunch</p>
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The Annual Conference Program Committee chooses the Annual Conference theme, arranges for Keynote and Judy Lecture speakers, arranges and organizes workshop presenters, and provides support for (and guidance to) the Local Arrangements Committee of the hosting congregation.

<p>2010 Conference: April 23-25, 2010 Location: Radisson Hotel & River Center, Davenport IA Theme: Roots and Wings: Weaving Multigenerational Dreams Keynote Speaker: PSD LREDA: Judy Sasser, Jan Fitzgerald, Lori Allen, and Sherry Warren Judy Lecture: Dr. Mark Hicks</p>	<p>2011 Conference: Date April 8-10, 2011 Location: Holiday Inn Des Moines IA Theme: Keynote Speaker: Judy Lecture:</p>	<p>2012 Conference: Date April 13-15, 2012 Location: White Bear UU Church, MN (host) Theme: Keynote Speaker: Judy Lecture:</p>
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AGENDA ITEM	DISCUSSION
<p>Welcome & Approval of Minutes</p>	<p>New Annual Conference Program Committee members Robin Taylor and Mike Schwab were introduced. Gina gave an introduction and the guidelines of the Annual Conference Program Committee. She note that the primary purpose in the fall is the selection of workshops. This was done by the Annual Conference Program Committee at the end of the meeting. Minutes were approved (Barb Robinson moved and seconded by Laura Shennum. Gina discussed how 2010 was different and the conference would be multigenerational. The impetus began two years ago when the Program Council/Board wanted to involve children. Credit was given to Barb Robinson and the Local Arrangements Committee in implementing this goal.</p>
<p>District Update--Nancy Heege and Sarah Greene</p>	<p>Nancy reported that at the district level things were going well with the exception of financial stress. They are trying to maintain staff hours. Phil Lund will be on sabbatical February-March 2010. Sherry Warren is a 1/2 time person; Phil Lund is 3/4 time. Both Sherry and Phil are working on involving youth in PSD.</p>
<p>Program Coordinator Update – Sam Wormley</p>	<p>Sam said that two years ago the goal was to involve more youth in the Annual Conference.</p> <p>The budget has been frozen and no requests for increases will be considered.</p> <p>Sam reported on a conference call on archiving. He started keeping records on the web 6 years ago. Ben Stallings will set-up a Duple System. People who will be involved will get training by Ben in using the system.</p> <p>2009 LAC will set aside \$1400 for subsequent participation of the Des Moines LAC. District acts as a bank for any cash advances</p>

<p>Program Coordinator Update – Sam Wormley continued</p>	<p>such as Hotel deposits to lock in prices, etc. Any Profit make is shared with the District and any loss is covered by the District. Attendance has been hovering around 300 in the past. A question was asked if the conferences in the future will be multigenerational . We will see what happens in 2010. Nancy would like to see it continued.</p>
<p>Conference Planning Guide Update – Laura Shennum</p>	<p>Laura has been working a planning guide going out with a 3 year time line. LAC job descriptions are on Sam's website but it was noted that the descriptions will change from conference to conference. Laura asked for any updates as they come up. It was noted that in 2010, the Board will adopt the Conference Budget for 2011 (Des Moines as part of the 2011 Budget. Mike will talk to Laura in setting up a different system.</p>
<p>Archive Update – Sharon Carter</p>	<p>Sam touched on this. Nancy found the "Black Box" (older archive material) and added some of her own information. Gina and Stan now have the "Black Box."</p>
<p>Program Committee Roles for 2010 Rev Lisa Friedman term ends 6/30/2010 Laura Shennum term ends 6/30/2011 Gina & Stan term ends 6/30/2011 Robin Taylor term ends 6/30/2012 Mike Schwab term ends 6/30/2012</p> <p>Program Committee Update – Gina Dugan and Stan Nichol</p>	<p>Honorariums are paid for by LAC Budgets. Mileage is reimbursed from the LAC budget for speakers as well. Annual Conference Program Committee will identify a back-up speaker. This year, we will need to have a back up workshop (Dr. Hicks workshop). The "handler" for the speaker is from the Annual Conference Program Committee. LAC will need to provide a check for Dr. Hicks in the amount of \$1,000. Hotel rooms for Keynote and Judy Lecturers should be reserved by the LAC and direct billed to the LAC. Additional receipts for expenses may be submitted by speakers after the conference.</p> <p>Gina sent Dr. Hicks an E-mail two weeks ago with "burning issues" for the Prairie Star District. Laura will contact Keynote Speakers Judy and Jan for the Friday night presentation details. Nancy will introduce the Board Members Friday night.</p> <p>More "burning issues" were collected throughout lunch and will be forwarded to Dr. Hicks. We have not received his Judy Lecture title or workshop description at the time of this meeting.</p>
<p>Lunch--Pass the Hat: Brainstorming Burning Issues in the Prairie Star District</p>	
<p>Local Arrangements Report - Barb Robinson</p>	<p>The Hotel will charge \$190 per day for a projector. Can bring own project but will be charged 30% of the \$190. All workshop presenters will pay their own registration fees.</p> <p>Barb presented a schedule for the conference (since updated). The big meal will be noon on Saturday to allow for attendees to participate in an early family orientated concert that evening. Social Justice will do a Friday Cnference. Thrusday evening and Friday, the Board will work at the Church. Nancy will talk to Ben about live streaming for John McCutchen. Does LAC have photo and video release forms for McCutchen?</p> <p>The Saturday concert is part of the registration fee.</p> <p>Barb provided budget figures which will be presented to the PSD Board for approval in November.</p> <p>LAC will work with Ben Stallings on the registration materials</p> <p>\$1,000 would be set-aside for scholarships. Home hospitality would be available.</p> <p>Registration fees were discussed with reducedfees through age 35. Budget referred to the PSD Board. Child under 5 are free and ask for family friendly donation on registration. Publish and highlight that concert is free for attendees.</p>

Conference Workshops – Stan Nichol	<p>The committee reviewed the workshop applications and selected sixteen workshops. Six were not accepted. This figure does not include the John McCutchen or Dr. Hicks workshops. Nancy will work with Lisa Presley (Heartland District) in developing a small congregation, stages of growth. Some of the workshops the Committee felt it would be better to have information at the display tables (Holden and Nakamaru), another had presented a workshop the previous year, and still others did not fit well into this year's theme. The workshops will be in the afternoon; Dr. Hicks will lead an intergenerational workshop in the morning.</p>
Future Program Committee Business – Gina Dugan	<p>Theme for 2011. Gina will solicit ideas</p>
Other Business	
Next Meetings: Jan 23, 2010 10:00 - 3:00	<p>Meeting will be at the MN Valley UU Fellowship in Bloomington (this is a change from the June 2009 meeting minutes).</p>