

<p align="center">Annual Conference Program Committee Minutes</p> <p align="center">June 6, 2009 Meeting 10:30 am – 4:00 pm. Ames, Iowa</p>	<p>Program Committee: Gina Dugan and Stan Nichol, Co-Chairs Laura Shennum</p> <p>PSD Program Council: Sam Wormley, Working Group Coordinator</p>	<p>Local Arrangements 2009 (Duluth MN): Tim Stratton, Suzanne Wasilczuk</p> <p>Local Arrangements 2010 (Davenport IA): Barb & George Robinson, Melanie Landa,</p>	<p>Next Meetings: Oct 3, 2009 and Jan 23, 2010</p> <p>Location: UU Fellowship of Ames IA 1015 North Hyland Ames IA 50014 www.uufames.org</p> <p>Time: 10:30 am – 4:00 pm Potluck lunch</p>
<p align="center">AGENDA ITEM</p>	<p align="center">DISCUSSION</p>		
<p>Program Coordinator Update – Sam Wormley</p>	<p>Sam reported that there should be a line item in the Duluth budget for \$1400. This amount would be used to defer the expenses of Davenport attending AC Program Committee meetings. This will also need to be a line item in future budgets. The District will also provide up to \$2000 to the LAC for costs that must be paid in advance of the Annual Conference. Duluth has done an excellent job in documentation .</p> <p>The budget for AC Program Committee is \$650. Achieves is \$50, \$100 site selection, and \$650 for Awards</p> <p>The Board will discuss at their August Annual retreat forming a committee to explore future conference options. Because planning is already underway for the next upcoming conference, recommendations cannot be implemented until subsequent conferences.</p> <p>Duluth suggested that Sarah Greene attend all planning meetings. Both Duluth and Davenport reported that there is a lot on the District website but they were not sure of how much was current. Sam reported that he continues to update a webpage with historical data from past conferences. The plan is to migrate this information to the District website.</p>		
<p>Program Committee Update – Gina Dugan</p>	<p>For the benefit of LAC, Gina gave a brief history of the AC Program Committee activities since she became a member in 1999. One of the most significant changes was involving the LACs in the AC Program meetings. Both Duluth and Davenport concurred that it was beneficial for them. The biggest challenge this past year has been electronic communication. Both Davenport LAC and the AC Program committee pledged to work together on this. Anything submitted for electronic publication will be shared between the committees.</p> <p>Gina reported that Tom LoGuidice had resigned from the committee. Stan Nichol will take over the responsibility of coordinating 2010 workshops. She has been talking to a potential new member from Rochester MN who was identified by the Volunteer Recruitment Committee. She also asked Duluth to consider having one of their LAC join the committee.</p> <p>Gina has talked to Mark Hicks and he is confirmed to give the Judy Lecture and an all-conference multigenerational workshop. Mark's fee will be \$1,000 plus travel, hotel and meals. (\$500 for the Judy Lecture, \$500 for the workshop.) Mark would like the workshop to be interactive and include all ages. He is interested in what the burning issues are for the district.</p> <p>Members of LREDA are confirmed for the "Keynote" presentation Friday night. Laura Shennum will introduce LREDA. Laura has been in contact with Jan Fitzgerald (president) and Judy Sasser (vice president) and reported that they have great ideas around multi-generational activities/worship.</p>		

	<p>We also discussed the schedule for the conference. A revised (not final) copy is submitted with the minutes. Gina will share this information with the District Staff and discuss logistics. LAC is aware that there will be a board meeting Friday at the Church. Unknown at this time are the GRACE and Social Justice workshops.</p>
<p>Archive Update</p>	<p>Gina reported that there will be a meeting with District staff, Achives, Sam and AC Co-chairs to discuss the format for achiving conferences and future committee needs.</p> <p>The committees were asked if it would be better if the conference registrar was member of the Archives Committee and held a 3 year term. The position would no longer be part of the LAC although it would work closely with the LAC. The LAC would need access to the registrar information. The LAC would still be responsible for portions of the registration form but there would be more continuity from year to year in the formatting. Data collected by the registrar for the archives would also be consistent. The workshop coordinator would also work closely with the registrar.</p> <p>After some discussion, Barb Robinson moved that the registrar position become part of the Archives committee. The motion was seconded by Laura Shennum and passed unanimously.</p> <p>There was also discussion over the software used by the registrar for Duluth and Omaha. Duluth reported that they had problems with the software and that on-line programming required a lot of memory.</p> <p>A motion was made by Sam Wormley to not use the current software. The motion was seconded by Barb Robinson. After a short discussion, the motion did pass with one abstention.</p>
<p>Conference Planning Guide Update – Laura Shennum</p>	<p>Laura presented a draft worksheet with a Timeline for conference planning with help from documents received from Sarah Greene on Scholarship information and the District Administrator Tasks. She is working with Jan McGree, who was the registrar for Duluth, and Barb Robinson. The subcommittee will need to work with Ben Stallings and other committees (site selection, archives, and awards) for the final draft. All present agreed that the planning guide it would be beneficial for the working group to have a time line. The committee decided the timeline should be set out for three years. Laura will try to complete it by the end of August.</p>
<p>Scholarships</p>	<p>We discussed the awarding of Scholarships. The committees felt that scholarships should be available for those 13yrs and older and that a maximum of two awards per family unit. 16 were awarded for the 2009 conference. The deadline for application is 14 days before early registration. Deadline for submitting applications: March 1, 2010. Early registration deadline: March 16, 2010. The LAC was willing to have the checks distributed at the registration desk when the awardees check in. The Scholarship opportunity should be announced in the fall.</p>
<p>Local Arrangements Update – Duluth</p>	<p>Tim Stratton brought an almost final accounting for the 2009 conference. It is still not known if the keynote speaker received fees agreed to. Sam will be checking this out and getting back to us. The budget that Tim brought did include deducting the \$2000 advance from the District Office and the \$1400 line item expense for future LAC to attend meetings.</p> <p>Duluth thought that revenues generated by the exhibit tables belonged to them. They were informed by the Central Office this was to be shared, however, the money from the booksStore is solely Duluth's. After discussion, the committees felt that all profits generated, including the bookstore, should be shared between the district office and the LAC in the future.</p> <p>Concerning the bookstore: Any books from the Beacon press can be returned without charge except for shipping if not sold. Other publishers are purchased up front.</p> <p>Duluth borrowed projectors and did have one person designated to trouble shoot them. This saved them approximately \$1300.</p>

	<p>They had 60-75 volunteers who contributed a tremendous amount of time from coordinating church attendance to chairing a committee.</p>	
<p>Local Arrangements Update – Barb Robinson</p>	<p>Barb Robinson reported that home hospitality will be made available. They will hold onto one hotel in addition to the Radisson Local Illinois congregations will be invited to attend.</p> <p>The tag line for the theme, Roots and Wings, will be changed from "Creating UU Dreams" to "Weaving Multigenerational Dreams." Revised theme: "Roots and Wings: Weaving Multigenerational Dreams." All agreed.</p> <p>LAC recognized that if the Judy Lecturer does not show, then they will have to have back-up plan for the youth. AC Program Committee will still be responsible for the Judy Lecturer back-up plan.</p> <p>The grant from the Riverboat Authority was \$3900. \$2400 of this will be used to subsidize food for those 12 and under. \$1500 will be used for John McCutcheon concert to supplement another \$1000 in private donations. We all felt it was important to publicize the receipt of the grant.</p> <p>Live streaming was discussed. The AC Program Committee reported that live streaming did affect the Presidential Forum in Duluth. The AC Program Committee was unable to connect to the internet and had to rely on CDs made available 15 minutes into the time slot. Whether this was due to live streaming or not is a technical question. The Committee was able to use wireless in the hotel rooms and during the sound check Friday night. LAC Davenport reported that they have not been successful in securing an individual(s) who could coordinate live streaming.</p> <p>After some additional discussion, Suzanne Wasilczuk moved that the LAC do videotaping and not pursue the renting or ownership of live streaming equipment for the conference. The motion was seconded by Tim Stratton. The motion passed unanimously. LAC will work with staff to do videotaping. The LAC and AC Program Committee feel they do not have the technical expertise to take responsibility for live streaming.</p>	
<p>Future Program Committee Business – Gina Dugan</p>	<ul style="list-style-type: none"> ▪ 2011 Theme ▪ 2011 Keynote Speaker ▪ 2011 Judy Lecture 	
<p>Future Conference Information</p>	<p>2010 Conference: April 23-25, 2010 Location: Radisson Hotel & River Center, Davenport IA Theme: Roots and Wings: Weaving Multigenerational Dreams Keynote Speaker: LREDA Judy Lecture: Rev Dr. Mark Hicks</p>	<p>2011 Conference: Date TBD Location: Des Moines IA Theme: Keynote Speaker: Judy Lecture:</p>
<p>Recorded by: Stan Nichol, AC Program Committee Co-chair</p>		