

## **ANNUAL CONFERENCE PROGRAM COMMITTEE**

Gina's Notes, June 30, 2007

MN Valley Unitarian Universalist Fellowship, Bloomington, MN

### **PRESENT:**

#### Annual Conference Program

Laurie Bushbaum, Eric Severson, Sam Wormley

#### PSD Program Council

Karen Kress

#### Duluth Local Arrangements 2009

Tim Stratton, Suzanne Wasilczuk

#### Annual Conference Archives

Gina Dugan

### **APPROVAL OF MINUTES**

Jan 20 minutes approved.

### **NEXT MEETING**

Sam will be traveling to Omaha to meet with Local Arrangement Committee on July 19. Travel July 18-20.

The next meeting of the Annual Conference Program Committee will be October 13, 2007 at MN Valley Unitarian Universalist Fellowship, Bloomington MN, 10:00 AM – 2:00 PM.

### **2007 CONFERENCE REVIEW – Laurie reviewed the web survey results**

- Overall people were satisfied with the conference.
- Bill Doherty's talk was very well received.
- Attendance drops for Saturday evening activities, (dinner and entertainment.)
- Others felt the Saturday evening youth worship was well attended.
- More coordination needed for childcare and youth programming.
- Increase publicity for youth by sending a target mailing just for youth.
- Purpose and goals for youth involvement needs clarifying.
- Responsibility for youth programming lies with the local arrangements committee.
- Add youth representative or DRE to Annual Conference Program Committee to encourage more collaboration and communication.
- Increase web access for youth.
- Develop print ready promotions to congregations regarding youth activities and send postcards to DRE's.
- Evaluations were for the workshop presenter's information only.
- Lunch – not enough food due to over 50 walk-ins who registered that day. Hotel did their best to accommodate the increased numbers.

- Third year in a row where conference attendance has exceeded 300 participants.

## **2008 CONFERENCE DISCUSSION**

April 11-13, 2008 in Omaha, NE

Co-Hosted by First and Second Unitarian Churches of Omaha.

Theme: *“Rebuilding a Faithful Democracy”*

Hotel: ?

Keynote Speaker: Charlie Clements, President and Chief Executive Officer of the UUSC.

Judy Lecture: TBD.

- Judy Lecture suggestions include Amy Goodman from Democracy Now, Rabbi Michael Lerner editor of Tikkun, liberal Jewish magazine, Meg Riley. Laurie will follow up.
- Committee Tasks: (shortage of committee members to carry out tasks)
  - There is a shortage of committee members to carry out committee tasks.
  - Summer Mailing – Gina will help Sam.
  - Workshop Coordinator – TBD. Sam will discuss this role with Tom.
  - List of potential new committee members to Carol Jackson – Sam.
- Online registration available through hotel for 2008. Still unanswered questions, cost per person, hotel registration, workshop registration, conference registration?

## **2009 CONFERENCE DISCUSSION - \*Note Date Change!**

April 3-5, 2009 in Duluth, MN

Hosted by First Unitarian Church Duluth.

Theme: TBD. Green theme, related to environment, sustainability.

Hotel: Holiday Inn Duluth

Keynote Speaker: TBD, Al Gore 1<sup>st</sup> choice.

Judy Lecture: TBD, Peter Mayer 1<sup>st</sup> choice.

- Professional registration service provide this for 2009 to remove the burden from local arrangements. Questions were asked if this was a PayPal system or other? Sam will follow up with Sarah Greene.
- What are additional costs of using a professional registration service?
- Ideas for speakers: Al Gore, Will Steger, Winona LaDuke, Robert Kennedy Jr, Ann Bancroft, Green rep (Northland College in Ashland WI), Jim McNelly (St Cloud UU Fellowship), Linda Barnes (Iowa State Ames), Sigrid Olsen Society rep, Jeff St. Germain (editor Great Lakes Consortium)

## **GENERAL DISCUSSION**

- Farewell and thank you to Eric Severson for years of service to the AC Program Committee!
- Establish a timeline for conference planning. Issues to be concerned about when and the flow of planning. Sam will work with Cheryl Wallace and Cheri Cody.
- Rough idea of planning timeline:
  - 1-2 years prior – Theme developed
  - 1-2 years prior – Begin contacting speakers

9 months prior – Summer mailing, invitation to submit workshop application, general flyer announcement to hold the date.

9 months prior – Conference logo is developed.

9 months prior – Conference budget is developed.

8 months prior – Workshop decisions, organizational flow and information for brochure

7 months prior – Conference budget confirmed with Program Committee.

6 months prior - PSD Board meeting, approval of conference budget.

5 months prior – Brochure development

4 months prior – Brochure printed

3 months prior – Conference publicity

2 months prior – Conference registration

### **MIGRATION TO PSD WEBSITE PROJECT**

Sam requested that Gina work with Ben Stallings on this project. Gina agreed.

### **NEXT MEETING**

Saturday, October 13, 2007

10:00 AM – 2:00 PM

Minnesota Valley Fellowship, Bloomington MN 