

PSD 2001 PROJECTED			
	Projected	Target= 225	
	Number	Cost/pers	Total Cost
INCOME:			
Registration	50	105	5250
Early	175	95	16625
Total Adult Registrations	225		
Youth Registration (13-18)	20	45	900
Child Registration (5-12)	5	35	175
Child Care (4 and under)	2	35	70
Total Registrn Income			23,020.00
Friday Dinner	75	10	750.00
Bookstore			800.00
TOTAL INCOME			24,570.00
EXPENSES:			
F&B			
Fri Dinner-Optional (light)	75	6.75	506.25
Sat Bkfst -- Cooked or light	200	8.95	1790.00
Sat Lunch (Deli)	225	11.25	2531.25
Sat Dinner	225	22.95	5163.75
Sun Bkfst -- Optional (Heavy)	200	8.95	1790.00
2 Breaks @100 ea (bev only)	200	1.5	300.00
Total F&B without tax/grat			12,081.25
Tax @ 6.5 %			785.28
Service Charge @ 20 %			2416.25
TOTAL F&B Expense			15,282.78
Other Hotel Costs			
Meeting rooms			2000.00
Cash Bar			50.00
Exhibit Tables			0.00
Total Other Costs			2,050.00
Printing/Stationery			
Reg. Brochure	2500	0.25	625.00
Confirmation Letter+	175	0.26	45.50
Awards Program	225	0.05	11.25
Thank You Letters	50	0.26	13.00
Conference Packets	225	0.5	112.50
Total Other Print/Stat			807.25
Postage			
Registration Brochure	2200	0.21	462.00

Confirmation Letter+	200	0.34	68.00
Thank You Letters	60	0.34	20.40
Total Postage			550.40
Other Expenses			
Youth Program Meals			600.00
Youth Program Room	2.00	102.30	204.60
Child Care - to age 4	20 hrs@\$7 for 2		140.00
Child program 5 - 12	20 hrs@\$7 for 2		140.00
Child meals			100.00
Childcare room (1x2)	2.00	102.30	204.60
Entertainment			700.00
Flowers/Decorations			100.00
Name Tags	265.00	2.24	593.60
Markers/Misc. Supplies			50.00
Speaker Fees	2	100.00	200.00
Speaker transportation	2		850.00
Speaker rooms incl tax (2x2)	4	102.30	409.20
Award Winner support			500.00
Contingency			500.00
Cancel/Refunds	5.00	80.00	400.00
Bookstore			
Total Other			5,692.00
TOTAL EXPENSES			24,382.43
TOTAL INCOME			24,570.00
TOTAL EXPENSE			(24,382.43)
NET INCOME / DEFICIT			187.57